



Nevada State Board of Massage Therapy

NOTICE OF PUBLIC MEETING

MEETING AGENDA

LOCATIONS:

This meeting of the Nevada State Board of Massage Therapy will take place online via Zoom and is available via telephone. Persons wishing to participate in the meeting may connect to the meeting through the link below or telephone numbers below. Persons wishing to provide public comment during the meeting may use the links below, and at the appropriate time, the Board Chair will call on persons wishing to make public comment.

Virtual access available by registering for this meeting online:

<https://us06web.zoom.us/j/81515789497?pwd=K1BLZnBjMlVpNVp5c2dHNTYwQndEUT09>

After registering, you will receive a confirmation email containing information about joining the meeting.

Meeting ID: 815 1578 9497

Password: 575937

SIP: 81515789497@zoomcrc.com

Telephonic access to this meeting is available by dialing the number below based on the location closest to the participant.

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington, DC)

+1 312 626 6799 US (Chicago)

DATES AND TIMES:

August 25, 2023, commencing at 9:00 a.m.

Zoom sign-in available at 8:30 a.m.

AGENDA

Please Note: The Nevada State Board of Massage Therapy may: 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please contact Sandy Anderson at 775.687.9951 (sjanderson@lmt.nv.gov), in advance, so that arrangements may be made. Public comment will be taken at the beginning and the end of the meeting. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

Public Comment Agenda Item: There is a time designated at the beginning of the meeting and the end of the meeting for Public Comment. Members of the general public may bring matters not appearing on this Agenda to the attention of the Board or make comment on specific agenda items. Public comment may also be taken at other such times as requested as long as the request for public comment will not interrupt ongoing Board business. The Board may discuss the matters not on the agenda but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future Agenda for action. In consideration of others who may also wish to provide public comment, please avoid repetition. The Board limits public comment to three (3) minutes.

Prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment (see NRS 233B.126). Please be aware that after the quasi-judicial Board has rendered a decision in the contested case and, assuming this happens before adjournment, the Board may entertain public comment on the proceeding at that time.

1. Call to order and roll call of Board Members.
2. Mission Statement of the Nevada State Board of Massage Therapy – To protect the public health, safety, and welfare through effective massage therapy regulation. Insuring that qualified, competent, ethical practitioners are licensed.
3. Public comment – Members of the public who wish to participate in a public meeting may do so by providing public comment during the two designated public comment periods. Additionally, public comment options may include, without limitation, telephonic or email comment. Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting. The Board will not restrict comments based on viewpoint. The opportunity for public comment will be available at the beginning and ending of the meeting. (Discussion Only)
4. Interview Applicants for the Executive Director position. (For Discussion and Possible Action)
 - a. Adam Higginbotham
 - b. Elisabeth Barnard
 - c. Nicole Berry
 - d. Todd Park
 - e. Yerania Martell DeLuca

5. Discussion and selection of Executive Director position and negotiation of salary. (For Discussion and Possible Action)

Consent agenda items are shown in italics. The Consent Agenda contains matters of routine acceptance. The Board members may approve the consent agenda items as written or, at their discretion, may address individual items for discussion or revisions.

6. *Consent Agenda Items – Board members may choose to request any item listed below be pulled for discussion and possible action. Any items not pulled may be approved in a single motion to approve the consent agenda excluding pulled items. (For Discussion and Possible Action)*
 - a. *Discussion and possible action regarding having Nevada State Bank issue a credit card to the new Executive Director with a credit limit of \$20,000. (For Discussion and Possible Action)*
 - b. *Discussion and possible action regarding sending the new Executive Director to the Federation of State Massage Therapy Boards Annual Meeting September 28th through 30th, 2023 in San Diego, California at an estimated cost of \$2,500. (For Possible Action)*
 - c. *Discussion and possible action regarding approval of the Board’s compensation schedules for fiscal year 2024. (For Possible Action)*
 - d. *Discussion and possible action regarding approval of the Board’s updated budget for Fiscal Year 2024. (For Possible Action)*
 - e. *Discussion and possible action regarding approval of the Board’s budget for Fiscal Year 2025. (For Possible Action)*
 - f. *Discuss, amend, and approve Board meeting minutes for August 8, 2023. (For Possible Action)*
 - g. *Discuss, amend, and approve Board meeting minutes for August 9, 2023. (For Possible Action))*
 - h. *Discussion and possible action regarding approval of changes to the Inspection Position Specifications updated to enhance recruitment options. (For Possible Action)*
7. Public comment.
8. Adjournment

Notices:

Items may be combined for consideration by the board. Items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and at the end of the meeting. Regarding public comment, no vote may be taken upon a matter raised under this agenda item until the matter itself has been specifically included on a future agenda as an item upon which action may be taken. (NRS 241.020). The Chair may allow comment on individual agenda items at her discretion. Public comments are limited to three (3) minutes.

The Nevada State Board of Massage Therapy may address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting. Interested persons may present oral and/or written comments at the time and place of the meeting, or written

comments may be sent no later than **Thursday, August 24, 2023**, to the following address: **Nevada State Board of Massage Therapy, 1755 E. Plumb Lane, Suite 252, Reno, NV 89502. Supporting materials are available on the Board's website http://massagetherapy.nv.gov/About/Board_Meetings/Meetings/ or by contacting Sandy Anderson at 775.687.9951 or sjanderson@lmt.nv.gov or 1755 E Plumb Lane, Suite 252, Reno, NV 89502.** Documents provided to Board members during the meeting will be posted on the website after the meeting.

Persons/facilities who want to be on the mailing list must submit a written request every six months to the Board. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Sandy Anderson at 775.687.9951 or sjanderson@lmt.nv.gov no later than 48 hours prior to the meeting.

In accordance with NRS 241.020, this public notice and agenda was posted on or before Tuesday, August 22, 2023, at the following locations:

http://massagetherapy.nv.gov/About/Board_Meetings/Meetings/

<https://notice.nv.gov>

Nevada State Board of Massage Therapy, 1755 E. Plumb Lane, Suite 252, Reno, NV 89502